

# Care Assistant

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**Job Code: BW817**

**Location of Work:** Brent & Surrounding areas

**Contract Hours:** Flexible Working Hours (evening & weekend work also available & holiday periods)

**Salary:** £7.50-£8.50 per hour

## **Job Duties and Responsibilities:**

- Following the policies and procedures.
- Contributing to the movement and handling of people who use our services to maximize their physical abilities and mobility.
- Assisting in the preparation and making of meals, drinks and snacks.
- Assistance with other tasks of daily living that people who use our services cannot manage alone. These may include cleaning, toileting, un/dressing, shopping, collection of pension, paying of bills and laundry.
- Providing social support such as talking and listening to clients, helping them maintain contact with family and friends.
- Promoting effective communications and relationships.
- Recording all actions and information within the home in a clear, legible and professional manner.
- Reporting all changes in the health and social circumstances of people who use our services to the Registered Manager

## **Skills and experience**

- Previous experience is preferred although not essential as we offer full training prior to starting and also further on-going training, support and development.
- That have genuine care for others
- That have good communication skills and good understanding of the English language
- That have ability to understand what the role entails & follow instructions
- That are willing to learn
- An enhanced DBS disclosure (the cost will be borne by the applicant)
- Passionate about delivering a high quality care service to people residing in their local community committed to making a difference to their lives

**Closing date: Wednesday 21<sup>st</sup> March 2018**

Please e-mail a targeted CV & registration form to [\*\*brent.works@brent.gov.uk\*\*](mailto:brent.works@brent.gov.uk) or alternatively, apply on [\*\*www.brent.gov.uk/brentworksjobs\*\*](http://www.brent.gov.uk/brentworksjobs)



**Brent Civic Centre**  
**Engineers Way, Wembley**  
**HA9 0FJ**

**0208 937 6295**

# General Labourer

## Specialist Design & Build Contractors

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**Location of Work:** Wembley

**Contract Hours:** Mon – Fri: 8am – 6pm  
Sat: 8am – 1pm

**Salary:** £8 - £10 per hour.

### **Job Duties and Responsibilities:**

- Clearing and preparing a job site;
- Loading and delivering materials;
- Using a variety of onsite tools e.g blowtorches, abrasive wheels, levels, lifts, power drills.
- Comply with all Site Rules/RAMS and any instruction given by the Site Management Team
- Ensure the site is kept clean and tidy at all times.
- Undertake all work to a high standard.
- Wear appropriate personal protective equipment at all times - 5 point personal protective equipment (safety boots with steel toe & mid-sole inserts, hard hat, hi vis and gloves.
- Maintain and care for all company tools & equipment.
- Work in accordance with any training and instructions given.
- Assisting the site management team with any other duties as required.

### **Education / Experience:**

- Abrasive Wheels & Manual Handling training would be advantageous
- Previous experience in a similar role would be advantageous.
- Knowledge of current Health and Safety legislation.

**Closing date: Wednesday 14<sup>th</sup> March 2018**

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