



Fibre Infrastructure Engineer

No Experience Necessary – Full Training Provided

Job Code: BW855

Location of Work: Field based London

Contract Hours: Full Time

Salary: £22,000 per annum (plus achievement based bonus)

Working for more than just an internet service provider; this rapidly growing company also installs its own fibre infrastructure, bringing the UK's fastest internet speeds to users. Your mission will be to access the underground network to install and build fibre infrastructure that will provide 1Gig broadband to homes across the UK

Job Duties and Responsibilities:

- Assisting in planning and understanding potential connectivity of building links and our own fibre backbone
- Assisting with testing potential fibre routes and installing fibre infrastructure in underground networks
- Ensuring that all health & safety policies, procedures, rules and regulations are adhered to including the review of risk assessments completed by the Lead Engineer onsite
- Adhering to good practice guidance and comply with health, safety and welfare policies including procedures relating to the reporting of accidents.
- Perform site surveys, read diagrams and conduct visual site inspections on lead-in and chambers.
- Support the Lead Engineer in completing accurate and timely daily electronic paper work, vehicle report, risk assessments, build report

Skills and experience

- Ability to work independently without direct supervision
- Great interpersonal skills
- Excellent time management and organisational skills with the ability to work flexible shifts and to adapt to changing work schedules
- Ideally experience in delivering timely and detailed reports on works carried out
- Experience in cabling infrastructure environment within duct networks, although not essential
- Ability to demonstrate passion and determination
- A full UK driving licence is preferred but not essential

Please note: Priority will be given to Brent residents in the first instance. This vacancy may close before the advertised closing date if a sufficient number of suitable applications are received. Early application is therefore recommended.

Closing date: Ongoing
Potential interview date: January 2019
Start date: March 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Front Desk Restaurant Host

Job Code: BW859

Location of Work: Harrow

Contract Hours: Full time including weekends

Salary: £8.40 p/h

A host/hostess is the first employee to interact with arriving guests as they enter the restaurant. They should ensure to provide proficient and professional Food & Beverage service to the guests by meeting and also exceeding their expectations. Welcome the guests to this well-established themed restaurant by greeting them as per the standards and respond to customer queries by resolving issues in a timely and efficient manner to ensure customer satisfaction.

Job Duties and Responsibilities:

- Providing guests with menus, answering any initial questions and taking guests to their table
- Engaging with guests to ensure they're happy with food and service
- Be familiar with the restaurant's make up, menu and business policies
- Managing the workload of the waitresses and waiters on the floor to maintain a balance the workload each individual has
- Keep track of which tables are cleaned and available for new guests,
- To answer the phone, take reservations and in some cases take-out orders.
- Responding to complaints and helping to resolve them
- Helping out with other positions in the restaurant as needed
- Providing great customer service at all times

Skills and experience

- Positive and approachable attitude is essential
- Ability to provide top notch customer service in a fast-paced environment
- A positive attitude and ability work well under pressure with all restaurant staff
- Does high-quality work while unsupervised
- Able to work in a standing position for long periods of time
- Able to safely lift and easily manoeuvre trays of food when necessary
- Willing to follow instructions and ask questions for clarification if needed
- Able to handle money accurately and operate a point-of-sale system
- Able to work in a bust restaurant environment
- Team player

Closing date: Friday 9th November 2018

Please e-mail a targeted CV, Covering Letter & Registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Customer Service Advisor (Part-Time)

Job Code: BW860

Location of Work: Neasden

Contract Hours: Monday - Friday 12pm – 5pm (25 hours a week)

Salary: £10.20 per hour

Job Duties and Responsibilities:

- Answering incoming calls
- Handling enquiries
- Offering customers products and services
- Performing administrative functions
- Updating client accounts
- Processing customer correspondence/orders.

Education / Experience:

- Applicants will need to have a Minimum of 5 GCSES Grade C or above. However we will consider exceptional candidates without the required qualifications.
- Computer literate
- Handling customer queries
- Providing excellent customer service
- Oral and written communication
- Professional and flexible
- Ability to work in a pressurised environment and manage stress
- Resolving problems
- Driven and positive
- Ability to manage multiple tasks
- Ability to Meeting targets
- Administration and organisational skills
- Sales oriented
- The applicant must be computer literature with familiarity of Microsoft Office and have good communication skills.

Closing date: Monday 12th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Service Manager

Job Code: BW578/SU1210

Location of work: London, NW10

Contract Hours: 40 hours per week

Salary: £28,000-£30,000 per annum (depending on experience)

Summary

Would you like to become the Service Manager for a community food hub based in the London Borough of Brent that aims to challenge the causes and symptoms of poverty, homelessness and isolation in the local area? Their service revolves around the food bank, which collects and distributes over 40 tonnes of food annually, supporting nearly 4,000 people each year.

The role and responsibilities

Your main role and responsibilities will be within the following areas of the business:

- Food Bank & Community Kitchen.
- Advice Work.
- Monitoring & Evaluation.
- Contribute to the charity's social networking presence on Facebook and Twitter.

[Please review the Brent Works website for the full job description](#)

Skills and experience

- Educated to degree level or equivalent qualification and/or relevant work experience for at least 2 years.
- Managing of projects and/or services.
- Volunteer recruitment and management.
- Monitoring and evaluating social outcomes.
- Safeguarding policies and procedures.
- Welfare benefits framework.
- Excellent written and oral communication skills.
- Advanced IT Skills (Microsoft Outlook, Excel and PowerPoint).
- Honest, hard-working and trustworthy, with a positive and friendly attitude.
- Willingness to engage in learning and further training.

Closing date: Friday 9th November 2018

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Refurbisher

Job Code: RO2410/BW531

Location of Work: Park Royal, London, NW10

Contract Hours: Full-Time Permanent - flexible as dependent on the needs of the business

Salary: £19,000 to £22,000 depending on experience

Summary

Are you an experienced Refurbisher with a passion for sustainability, high safety and quality standards who is willing to become a key contributor to the successful completion of each office refit project? Your principal duty will be refurbishing high quality used furniture to as-new condition. If you are an experienced Refurbisher with proven experience in:

- Refurbishing, repairing, cleaning and/or re-manufacturing office furniture
- Furniture installation at client premises
- Maintaining and keeping the workshop tidy and ordered; and you would like to join a rapidly growing business this role could be the right one for you!

The role and responsibilities

- Refurbishment work
- Stock Management
- Warehouse Management
- Health and Safety
- Customer Service
- Teamwork

[Please review the Brent Works website for the full job description](#)

Skills and experience

- Full clean UK Driving Licence and over 25 years of age for vehicle insurance purposes.
- Previous experience within furniture repair, cleaning or building trades.
- Physically strong and active and able to lift items up to 15kg, comfortably.
- Able to work varied hours, which may include occasional weekend work.
- Eligible to work in the UK.
- Energetic and driven individual, passionate about the environment.
- Representing the company at client sites, therefore a high standard of customer service, and professional communication is expected.
- Fluent in spoken and written English.
- Focused on quality.
- Responsible, a problem solver and customer focused.

Closing date: Friday 9th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Office Furniture Fitter

Job Code: RO2410/BW532

Location of Work: Park Royal, London, NW10

Contract Hours: Full-Time Permanent - flexible as dependent on the needs of the business

Salary: £22,000 to £25,000 depending on experience

Summary

Are you an Office Furniture Fitter with a passion for sustainability, high safety and quality standards who is willing to become a key contributor to the successful completion of each office refit project? Your principal duties will be the installation of office furniture, specifically desking and table systems, at client sites and you will work closely with our project managers, buying department, drivers and porters as well as customers.

The role and responsibilities

- Project Preparation
- Stock Management
- Health and Safety
- Customer Service
- Teamwork

[Please review the Brent Works website for the full job description](#)

Skills and experience

- Able to demonstrate over 5 years' experience as an office furniture fitter, ideally working across a range of brands.
- Physically strong and active and able to lift items up to 15kg, comfortably.
- Able to work varied hours, which may include occasional weekend work.
- Eligible to work in the UK.
- Full clean UK Driving Licence.
- 5 or more years of furniture installation experience.
- Energetic and driven individual, passionate about the environment.
- Representing the company at client sites, therefore a high standard of customer service, and professional communication is expected.
- Fluent in spoken and written English.
- Focused on quality.
- Responsible, a problem solver and customer focused.
- Cope well under pressure.

Closing date: Friday 9th November 2018

Please e-mail a targeted CV & registration form to
[**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on
[**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Driver

Job Code: RO2410/BW533

Location of Work: Park Royal, London, NW10

Contract Hours: Full-Time Permanent - flexible as dependent on the needs of the business

Salary: £20,000 to £24,000 depending on experience

Summary

Are you a Driver with a passion for sustainability, high safety and quality standards who is willing to become a key contributor to the successful completion of projects? Your principal duties will be the collection and delivery of furniture in a 3.5t Luton van and smaller vans, you will work closely with project managers, the buying department, porters and furniture fitters, as well as suppliers and customers.

The role and responsibilities

- Driving Duties
- Vehicle Management
- Logistics
- Health and Safety
- Customer Service
- Teamwork

[Please review the Brent Works website for the full job description](#)

Skills and experience

- Full clean UK Driving Licence with 2 or more years of driving experience.
- Over 25 years of age for vehicle insurance purposes.
- Physically strong and active and able to lift items up to 15kg, comfortably.
- Able to work varied hours, which may include occasional weekend work.
- Eligible to work in the UK.
- Energetic and driven individual, passionate about the environment.
- The candidate will be representing the company at client sites, therefore a high standard of customer service, and professional communication is expected.
- Fluent in spoken and written English.
- Focused on quality.
- Responsible, a problem solver and customer focused.
- Copes well under pressure.

Closing date: Friday 9th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Office Designer

Job Code: RO2410/BW533

Location of Work: Park Royal, London, NW10

Contract Hours: Full-Time Permanent - flexible as dependent on the needs of the business

Salary: £20,000 to £24,000 depending on experience

The role and responsibilities

- Overseeing the entire design and installation of each project from concept to completion, working with our passionate re-manufacturing and installation teams
- Meeting with prospective clients and understanding their requirements
- Working collaboratively with clients to designing their offices
- Creating drawings
- Selecting colours and fabrics
- Developing bills of materials
- Pricing projects
- Writing proposals
- Sourcing furnishings, with the assistance of our buying team
- Overseeing the installation, which will be done by our talented installations team
- Managing subcontractors
- Manage multiple projects in parallel
- Representing the business at events and promoting its services to generate new enquiries

[Please review the Brent Works website for the full job description](#)

Skills and experience

- Passionate about creating a more sustainable world
- Well organised, able to lead multiple projects in parallel while using a structured approach to deliver on every promise
- Commercially astute with very strong attention to detail
- Practical and creative, and understands how furniture, flooring, colours and fabrics interact to bring a vision to fruition
- Comfortable interacting with clients and explaining the logic behind your design
- At ease working with clients from different sectors such as government, commercial and not-for-profit
- A degree or Masters in Interior Design or Architecture
- A valid UK driving licence

Closing date: Friday 16th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Kitchen Team Member

Job Code: PI3110/BW534

Location of Work: Wembley Park, London

Contract Hours: 30 hours per week

Salary: £8.38 per hour

The role and responsibilities

A great day starts with a great breakfast. As part of their dedicated Kitchen Team, you'll be responsible for making every guest's day. It begins with producing food to the very highest standards, on time, every time. But there's much more to it than that. Because you'll also be at the heart of maintaining our world class standards. Naturally, we'll expect you to demonstrate an enthusiasm for cooking and preparing food. You'll bring real enthusiasm to the role, with the drive to deliver great food, and the confidence to solve challenges and embrace change. You will be trained in-house to the highest standard so do not need full qualifications as training given to ensure that you know and can present their standard across their menu. You will also be taken through in-house training in Food safety. At every venue in the Whitbread family, everyone is welcome. That goes for their customers, and it goes for their people too. Whatever level you start at, they will help you reach your full potential. You'll enjoy the chance to shine every day. And you'll benefit from the best training and development programmes in the industry.

Skills and experience

- Hard working
- Uses passion and enthusiasm to engage others through positive emotional energy
- Shows real interest and determination
- Good communication skills - understands the importance of world class customer service
- Flexible and adaptable approach to work
- Ability to work in a team and on an individual basis
- Basic information technology skills
- Sustains optimism and drive in the face of short-term setbacks
- Basic food handler's certificate
- Demonstrates the ability to deal with conflict and challenge in order to secure high standards, and remains calm under pressure
- Excellent organisation and time management skills
- Basic understanding of health and safety legislation
- Maths and English GCSE'S
- Knowledge of kitchen operation

Closing date: Friday 9th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Retail

Location of Work: LDO

Contract Hours: Full time and Part time opportunities

Job Duties and Responsibilities:

- Serving customers
- Dealing with customer queries and complaints
- Handling payments
- Displaying products
- Helping with special promotions
- Ordering stock
- Overseeing deliveries

Skills and experience:

- Experience of working in a retail environment
- Experience of providing a positive customer service and building relationships with a wide range of people
- Excellent Communication skills
- Positive Attitude with a willingness to learn other skills
- Willingness to work as part of a team or autonomously is a key part of the role
- Ability to use your initiative
- Flexibility to working patterns
- Reliable and Good timekeeper.

Closing Date: Ongoing

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Hospitality

Location of Work: LDO

Contract Hours: Full time and Part time opportunities

Job Duties and Responsibilities:

- Deliver food orders from the kitchen to customers' tables rapidly and accurately
- Act as the contact point between Front of the House and Back of the House staff
- Communicate food orders to chefs, paying attention to priorities and special requests (e.g. food allergies)
- Assist the wait staff with table setting by fetching and placing appropriate tableware, eating utensils and napkins
- Ensure food is served in accordance with safety standards (e.g. proper temperature)
- Check in with customers and take additional orders or refill water, as needed
- Remove dirty dishes and utensils
- Answer guests' questions about ingredients and menu items
- Inform restaurant staff about customers' feedback or requests (e.g. when they ask for the check)
- Make sure families with young children get kids menus and special silverware sets

Skills and experience:

- Experience of working in a hospitality environment
- A passion for delivering excellent customer services
- Excellent Communication skills
- Positive Attitude with a willingness to learn other skills.
- Willingness to work as part of a team or autonomously is a key part of the role.
- Ability to use your initiative.
- Flexibility to working patterns is essential
- Reliable and Good timekeeper.

Closing Date: Ongoing

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Learning Disability User Involvement & Engagement Worker

Job Code: BW784

Location of work: Westminster, Kensington and Chelsea, Hackney, City of London and Brent

Contract Hours: 37.5 hours per week

Salary: £28,000-£30,000 per annum (depending on experience)

Summary

We are searching for an exceptional Learning Disability User Involvement & Engagement Worker to join our dynamic and innovative User Involvement team that currently provides services to a range of care groups across 5 London boroughs.

This role will work with people with learning disabilities, to enable them to feed into and influence developments in health including initiatives such as Health Action Plans, Communication Passports and Annual Health checks.

The role and responsibilities

- To participate in team meetings and training as required.
- To participate in personal, team and organisational and business development.
- To ensure an understanding and compliance with Health and Safety, risk regulations and The Advocacy Project Policies.
- To work to and uphold The Advocacy Project mission, vision, and values.
- Undertake other projects and tasks as required.

[Please review the Brent Works website for the full job description](#)

Skills and experience

- An understanding of the issues faced by people with learning disabilities, particularly related to health, and recent developments in policy and practice, and health and social care legislation.
- Experience or knowledge of the principles, practice and different approaches to user involvement, including co-production, consultation and speaking up forums.
- Ability to listen and build trust, to encourage people with learning disabilities to express their own views and participate in speaking up opportunities enabling them to influence local and national development and strategy.
- Excellent communications (written and verbal) and understanding and experience of using a variety of communication methods such as easy read, Makaton and objects of reference.
- Effective in working with a wide variety of stakeholders ranging from commissioners, carers, service users and colleagues.
- Commitment to working within our code of conduct, and equalities and safeguarding policies.
- Ability to work as part of a team and on your own initiative, to plan and prioritise your own workload.
- Willingness to promote us and learning disability service in line with our mission, vision and values.
- Evidence or commitment to ongoing professional development.

Closing date: Friday 9th November 2018

Please e-mail a targeted CV, registration form to brent.works@brent.gov.uk or alternatively, apply on www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Crew Member / Kitchen Assistant

Job Code: BW785

Location of Work: BOXPARK Wembley

Contract Hours: Full time 40-50 hours per week, Part time 20-30 hours per week

Salary: National Minimum Wage

Summary

The Smoky Boys concept is all about great meat and big flavours. To create our dishes, we only use premium cuts of Angus beef to gourmet grills and the best British lamb or chicken that we can find.

We take simple ingredients and make them seriously tasty. As a promise to you, Smoky Boys will only use the freshest and the best meat, which is then hand-cooked on our grill, just how you like it!

Roles and Responsibilities:

- Know how to strive for excellent customer service and of smart appearance
- Taking customer orders via EPOS
- Be able to organise your section efficiently
- Making milkshakes and packing food for customers
- Be able to work unsupervised during busy times and keen to learn
- Reporting to general manager, head chef and grill chefs
- To ensure a high standard of Health & Hygiene at all times

Skills and Experience:

- Flexible shifts and hours
- Career progression
- Staff food on shift
- 50% staff discount for all Smoky Boys sites

Closing Date: Friday 9th November

Please e-mail a targeted CV & registration form to brent.works@brent.gov.uk or alternatively, apply on www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Senior Chef de Partie / Grill Chef

Job Code: BW786

Location of Work: BOXPARK Wembley

Contract Hours: Full time 40-50 hours per week, Part time 20-30 hours per week

Salary: £400 - £500 per week

Summary

The Smoky Boys concept is all about great meat and big flavours. To create our dishes, we only use premium cuts of Angus beef to gourmet grills and the best British lamb or chicken that we can find.

We take simple ingredients and make them seriously tasty. As a promise to you, Smoky Boys will only use the freshest and the best meat, which is then hand-cooked on our grill, just how you like it!

Roles and Responsibilities:

- Be able to organise your section efficiently
- Reporting to head chef and general manager
- Preparing, cooking and presenting dishes Health & Hygiene Stock control
- Assisting Head Chef with food ordering

Skills and Experience:

- Passionate about working in hospitality
- Great eye for detail
- Enjoys and wants to be an active member of team
- Excellent verbal communications
- An understanding of what amazing customer service looks like

Closing Date: Friday 9th November

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Dumpling Wrapper

Job Code: BW787

Location of Work: BOXPARK Wembley

Contract Hours: Full time 45 hours per week, Part time 20-35 hours per week

Salary: £8 per hour plus a performance based bonus

Summary

Ugly Dumpling is combining Western ingredients with Asian home recipes to elevate and refine the perception of the humble dumpling from a street snack to an easy dining experience.

Roles and Responsibilities:

- Training to wrap dumplings at Carnaby branch prior to Boxpark Wembley opening.
- Once Boxpark Wembley opens, wrapping 75 dumplings per hour ('Target') with bonuses paid for going above target
- Dumplings are wrapped according to the requirements of the business and include a number of different shapes to learn and master in order to reach speed while maintaining quality.

Skills and Experience:

- Dedication
- Self Motivated

Closing Date: Friday 9th November

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Chef / Front of House

Job Code: BW788

Location of Work: BOXPARK Wembley

Contract Hours: Full time 45 hours per week, Part time 20-35 hours per week

Salary: £8 per hour plus a performance based bonus

Summary

Ugly Dumpling is combining Western ingredients with Asian home recipes to elevate and refine the perception of the humble dumpling from a street snack to an easy dining experience.

Roles and Responsibilities:

Training at Carnaby branch prior to Boxpark Wembley opening. Once Boxpark opens, candidates will be assigned to roles within the Boxpark unit. Front of House personalities will work on the till and serve customers, chefs will do preparation work and cook. The role can be combined as both professions can be mastered quickly.

Front of House:

- Working on the till – EPOS system

Chef:

- Maintaining highest level of food quality and hygiene
- Fulfilling all back of house paperwork on the daily basis
- Completing food orders based on business requirements

Skills and Experience:

- Excellent knowledge of the food options we serve
- Ability and desire to interact with customers
- Good presentation and well-spoken
- Passion for food
- Producing food according to specifications
- Ability to produce consistently cooked product
- Ability to work under pressure

Closing Date: Friday 9th November

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Cleaner

Job Code: BW789

Location of Work: London W10

Contract Hours: Part time

Salary: London Living Wage

Summary

Everyone Active is currently seeking high calibre, positive, supportive, inclusive and progressive individuals. You will also need to embrace our brand mission of 30 minutes of activity, 5 times a week.

We require highly motivated and results driven colleagues to join our cleaning team to deliver a service which generates compliments and increases customers visit frequency.

Skills and experience

- Can achieve high levels of cleanliness throughout the centre following the centres cleaning schedule
- Can deliver an exceptional level of customer service
- Have an eye for detail
- Are able to work as part of a team
- Can work using your own initiative
- Able to work early mornings

Desirable to be interested in Fitness and Health. Ability to work either early mornings, evenings, weekends and school holiday times. Benefits include free membership. Full training to be provided.

Please note: Priority will be given to Brent residents in the first instance. This vacancy may close before the advertised closing date if a sufficient number of suitable applications are received. Early application is therefore recommended.

Closing date: 26 November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



General Labourer – ALL TRADES

Location of Work: Wembley Park

Contract Hours: 40 hours a week

Salary: £9 - 13 per hour (dependant on experience)

Reference: BW604

Job Duties and Responsibilities:

- Cleaning areas where DG operatives have been working
- General moving of Material from Stores to work Face
- Cutting and Preparing Brackets for MEP services
- Keeping Stores Clean and Tidy
- Painting Services if required
- Installation of Fire Rated Sheeting around Boxes
- Cleaning Site Offices
- Removal of Rubbish to site Bins
- General Labouring, Tasks that are asked to be done
- Assisting the tradespeople in their daily tasks

Education / Experience:

- Must have CSCS Cards in date
- PPE will be Provided apart from Site Boots, Glasses, and Gloves, they will need to provide their own
- Must be fit, as Manual Handling will be involved

Closing Date: Friday 30st November 2018

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Labourer – Fit Outs

Location of Work: Wembley Park

Contract Hours: 40 hours a week

Salary: £9 - 13 per hour (dependant on experience)

Reference: BW605

Job Duties and Responsibilities:

- General moving of Material from Stores to work Face
- Cutting and Preparing Brackets for MEP services
- Keeping Stores Clean and Tidy
- General Labouring, Tasks that are asked to be done
- Cleaning areas
- Taking instructions from supervisors

Education / Experience:

- Ideally the candidate would have had experience in fit out project previously
- Must have CSCS Cards in date
- PPE will be Provided apart from Site Boots, Glasses, and Gloves, they will need to provide their own
- Must be fit, as Manual Handling will be involved
- Full training will be provided for this specific project

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



CSCS Cleaner

Location of Work: Wembley Park

Contract Hours: 40 hours a week

Salary: £8 - 10 per hour

Reference: BW606

Job Duties and Responsibilities:

- Keeping Stores Clean and Tidy
- Cleaning areas
- Taking instructions from supervisors

Education / Experience:

- Must have CSCS Cards in date
- Must be fit, as Manual Handling will be involved
- Flexibility towards working hours
- Good organisational skills are preferred

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Traffic Marshal

Location of Work: Wembley Park

Contract Hours: 40 hours a week

Salary: £10 – 15 per hour

Reference: BW607

Job Duties and Responsibilities:

- Carrying out gateman duties
- Signing in/out site operatives and deliveries
- Managing and ensuring the safe movement of traffic in and around the site.
- Moving materials
- General labouring and welfare duties
- Any other works as directed by the site team

Education / Experience:

- Must have CSCS Cards in date
- Must be fit, as Manual Handling will be involved
- Must have a Traffic Marshal ticket

Closing Date: Friday 23rd November 2018

Please e-mail a targeted CV & registration form to
[**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on
[**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Banksman

Location of Work: Wembley Park

Contract Hours: 40 hours a week

Salary: £13 – 17 per hour

Reference: BW607

Reporting to the Site Manager, you will work as part of an on-site team tasked with the day to day delivery of the project. As the slinger/ banksman your main responsibility is to attach heavy load materials to the crane hook ensuring all Health & Safety measures are adhered to.

The role and responsibilities:

- Ensure all heavy load/ materials are correctly attached to the crane hook.
- Ensure correct hand signals and radio communication is utilised at all times between the Crane Driver and Lifting Supervisor.
- Maintain and care for all company lifting equipment.
- Ensure all appropriate PPE is worn at all times – 5 point PPE (safety boots with steel toe & mid-sole inserts, hard hat, hi vis and gloves).
- Work in accordance with any training and instructions given.
- Work in accordance with the Site Lifting Plan.
- Undertake all work to a high standard.
- Assist the site management team with any other duties as required.
- Ensure the site is kept clean and tidy at all times.

Skills and experience:

- Previous experience in a similar role is essential.
- Knowledge of current Health and Safety legislation.

Qualifications:

- A current valid CSCS Card.

Closing Date: Friday 30 th November 2018
--

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Dry Lining Fixer

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £12- £17 per hour

Reference: BW610

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

At the 'fixing' stage, you will:

- Measure and cut plasterboard to the right sizes and angles
- Fix the panels to timber or metal frames (or ceiling joists) using special studs
- Cut panels to fit around doorways and create openings for windows

You will then 'finish' the walls by:

- Sealing joints using filler or adhesive
- Taping over the seal either by hand or with a taping machine
- Applying a thin layer of plaster over the tape (skimming)
- Sanding down the area ready for painting and decorating
- Dry lining methods are used to hide wiring or pipes, improve a room's acoustics, and provide a cavity space for insulation or to smooth out uneven walls during renovation work.

Skills and experience:

- Must have CSCS card NVQ level.
- Must have own tools.
- Good knowledge with proven background in Dry Lining 1st and/or 2nd fix.
- Good health & Safety record imperative.
- Operatives will be self-employed and paid on price work.
- Weekly wage BACS transfer.

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Labourer

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £9 - £13 per hour

Reference: BW612 / BW615

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

- Cleaning areas where DG operatives have been working
- General moving of Material from Stores to work Face
- Cutting and Preparing Brackets for MEP services
- Keeping Stores Clean and Tidy
- Cleaning Site Offices
- Removal of Rubbish to site Bins
- General Labouring, Tasks that are asked to be done
- Assisting the tradespeople in their daily tasks

Skills and experience:

- Must be hard working and able to carry out physical tasks including loading & clearing Dry Lining materials
- Able to work under instruction as part of a team or on your own initiative.
- Must have CSCS card at general operative level.
- Further training and progression available for the correct candidate.
- Good health & Safety record imperative.
- Operatives will be self-employed with good rates of pay. Weekly wage BACS transfer.

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to brent.works@brent.gov.uk or alternatively, apply on www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Trainee Dry Lining Fixer

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £8 - £10 per hour

Reference: BW613

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

The correct candidate will be taken on as part of our dry lining fixing team where they will be trained in all aspects of the trade, they will undertake the relevant NVQ to enable them to attain the relevant CSCS trade card; which will enable them to progress in dry lining trade.

Skills and experience:

- Must have CSCS card at general operative level.
- Must be able to read and write in English.
- Must be hard working and able to carry out physical tasks.
- Must be able to work under instruction as part of a team.

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Trainee Supervisor

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £ 8 - £12 per hour

Reference: BW614

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

You will learn to:

- Managing construction crews
- Inspecting ongoing work
- Ensuring adherence to state and local codes
- Arranging for necessary equipment
- Keeping construction project costs at or, if possible, under budget.

Skills and experience:

- Must have CSCS card at general operative level.
- Must be able to read and write in English.
- Must be hard working, able to work under instruction and show initiative.
- The correct candidate will ideally have knowledge of the dry lining trade although this is not essential, the candidate will be trained in all aspects of dry lining supervision and undertake relevant NVQ to attain the relevant CSCS supervisors card.

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Electrician

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £15 – £20 per hour

Reference: BW616

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

- Execute plans of electrical wiring for well-functioning lighting, intercom and other electrical systems
- Install electrical apparatus, fixtures and equipment for alarm and other systems
- Install safety and distribution components (e.g. switches, resistors, circuit-breaker panels etc.)
- Connect wiring in electrical circuits and networks ensuring compatibility of components
- Prepare and assemble conduits and connect wiring through them
- Prevent breakdown of systems by routinely inspecting and replacing old wiring and insulated cables, cleaning circuits etc.
- Perform effective troubleshooting to identify hazards or malfunctions and repair or substitute damaged units

Skills and experience:

- Minimum of 3 years' experience as an electrician
- Electrical Qualifications
- Fluent English language skills
- CSCS / ECS card
- IPAF / PASMA / 1st Aid Training is preferable but not essential

Closing Date: Friday 30th November 2018

Please e-mail a targeted CV & registration form to
[**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on
[**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Electricians Mate

Location of Work: Wembley Parade

Contract Hours: 40 hours a week

Salary: £8 - £14 per hour

Reference: BW617

A vacant industrial site in Wembley known as Amex House is set to become home to a new neighbourhood of 195 high quality homes. The development, known as 'Wembley Parade' will be transformed by London residential developer Anthology. Anthology will redevelop the 1.6 acre brownfield site, which formerly served as an office base for a civil engineering firm, into a new community. Once complete, Wembley Parade will comprise a collection of one, two and three bedroom apartments.

The role and responsibilities:

- An Electrician's Mate is someone who will work as a specialist labourer for a qualified electrician.
- Assisting in the installation of a variety of new electrification equipment as required
- Run/Install a variety of cabling
- Ensure adherences to CDM requirements
- General labouring duties such as disposing of site rubbish and moving materials around the site.
- Any other duties as and when required

Skills and experience:

- Fluent English language skills
- CSCS / ECS card
- Punctual
- Keen to learn

Closing Date: Friday 30 th November 2018
--

Please e-mail a targeted CV & registration form to [**brent.works@brent.gov.uk**](mailto:brent.works@brent.gov.uk) or alternatively, apply on [**www.brent.gov.uk/brentworksjobs**](http://www.brent.gov.uk/brentworksjobs)



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295