



Bricklaying Apprenticeship x 4

Location of Work: Wembley Park

Contract Hours: 40 hours

Reference: BW600

The role and responsibilities

An apprentice is required to join an established company working on exciting projects in the Wembley area. This will be an excellent opportunity for you to progress in your career and start your career with excellent grounding to progress further as you become more experienced.

- Block, brick and stone work
- Preparing surfaces
- Mixing mortar
- Laying bricks
- Operating equipment
- Maintain Health and Safety

Education / Experience:

- Good GCSE maths and English grade C or above
- Good communication skills both verbal and written
- Must be punctual
- Must be able to follow instruction of supervisor
- Punctual
- Positive attitude to work and colleagues
- Practical ability and awareness of working safely
- Self-motivation and desire to learn
- Is both resilient and committed
- Good co-ordination skills and a methodical approach
- Is always looking to improve
- Enjoys being a team player

Closing date: Friday 11th January 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
jobs.wembleypark.com



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Carpentry Apprenticeship

Location of Work: Wembley

Contract Hours: 40hrs

Reference: BW603

The role and responsibilities:

- Carry out construction, assembly, alteration or renovation of buildings, structures, fittings, cabinets, cupboards and modular units, possibly for single and multi-storey domestic, commercial and industrial environments
- Carry out construction activity, e.g. digging footings, erecting sub-floor structures; wall and roof framing; internal and external cladding; fit-out and fixture of doors and all building hardware and fittings
- Use hand tools, e.g. hammers, chisels, hand saws, screwdrivers, measuring tapes and levelling devices etc.
- Use power tools, e.g. electric/battery drills, power saws, routers, sanders, planners, laser levelling devices,
- Operate workshop equipment, e.g. static machines, band saws, docking saws etc.
- Collect and assemble building supplies
- Use safe and appropriate means to access (both internal and external) for building and construction sites
- Follow appropriate safety practices when using ladders, other access ways, handrails, barriers, scaffolding and mechanical lifts (trained/licensed users only)
- Follow established policies and procedures for Protective Personal Apparel (PPE)
- Follow appropriate manual handling techniques for manual tasks including lifting and moving items
- Follow safety and environmental practices for handling building products, fluids and waste products
- Complete appropriate documentation and recording information on computerised programs
- Communicate and interact with others in workplace and trade school environments, may include customer interaction
- Read and interpret various types of construction/architectural diagrams

Education / Experience:

- Punctual
- Positive attitude to work and colleagues
- Practical ability and awareness of working safely
- Self-motivation and desire to learn
- Enjoys being a team player

Closing date: Friday 11th January 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
jobs.wembleypark.com



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Dry Lining Apprentice x 3

Location of Work: Wembley

Contract Hours: 40hrs

Reference: BW608

The role and responsibilities:

As a dry liner, your work will involve a 'fixing' stage, followed by a 'finishing' stage.

At the 'fixing' stage, you will:

- Measure and cut plasterboard to the right sizes and angles
- Fix the panels to timber or metal frames (or ceiling joists) using special studs
- Cut panels to fit around doorways and create openings for windows

You will then 'finish' the walls by:

- Sealing joints using filler or adhesive
- Taping over the seal either by hand or with a taping machine
- Applying a thin layer of plaster over the tape (skimming)
- Sanding down the area ready for painting and decorating
- Dry lining methods are used to hide wiring or pipes, improve a room's acoustics, and provide a cavity space for insulation or to smooth out uneven walls during renovation work. This role could be combined with traditional plastering or other types of work, for example sectioning off areas in open-plan offices

Skills and experience:

- Positive attitude to work and colleagues
- Practical ability and awareness of working safely
- Reasonable fitness levels
- Self-motivation and desire to learn
- Is both resilient and committed
- Good co-ordination skills and a methodical approach
- Is always looking to improve
- Enjoys being a team player

Closing date: Friday 11th January 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
jobs.wembleypark.com



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Flooring Apprenticeship

Location of Work: Wembley

Contract Hours: 40hrs

Reference: BW618

The role and responsibilities:

In the early days of your flooring career you will be expected to learn the ropes of the business and variety of flooring tasks carried out. The more experienced you are, the more responsibilities and tasks you will pick up. To start out, the job will consist initially of fetching, carrying, carrying and tidying around materials, whilst observing the Senior Fitters laying the flooring. The first skills you will learn will be sub floor preparation to include underlay and griping which is required for each job.

When you have picked up the basic tasks you will start to learn more about the materials and floorcoverings used and how to fit them. The types of flooring you will be dealing with are; carpets, vinyls, laminate, luxury vinyl tiles and commercial flooring. When you have built up the skills required you will be given more tasks which can include measuring up the rooms and speaking to customers about the types of flooring you are fitting.

You will be required to take instruction from the Senior Fitters and work closely with them to gain as much experience and knowledge as possible throughout the early days of your flooring career. You will have one to one support which will give you a head start in the industry. Working Hours: 40 hours per week Monday to Friday, 8:00am to 5:00pm. This may vary slightly depending on workload and travel time.

Skills and experience:

- You need to be physically fit and able as the Apprenticeship will be strenuous due to carrying heavy materials, as well as have stamina for the job in hand.
- A good level of communication skills will be required as you will be working in a close knit team and communicating with customers on a daily bases.
- It would also be an advantage to role to have a good a maths ability due to the nature of the role.
- On completion of your level 2 qualification in flooring, you will have gained the necessary skills and knowledge to have a successful career, with the view to gaining full time employment with the company.

Closing date: Friday 11th January 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
jobs.wembleypark.com



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Electrical Apprentice x2

Location of Work: Wembley

Contract Hours: 40hrs

Reference: BW619

Electricians install, inspect and test electrical equipment, making sure everything in a building works properly and – above all – safely.

The roles and responsibilities:

- Reads, interprets, and executes drawings, schematics, blueprints, and electrical code specifications to see layout of commercial electrical equipment installations
- Tests electrical equipment and parts for continuity, current, voltage, and resistance
- Installs repairs, or replaces electrical wiring, receptacles, switch boxes, conduits, feeders, fibre-optic, and line assemblies, lighting, and alternative electrical parts
- Installs, repairs, or replaces generators and industrial storage batteries
- Do preventive maintenance and testing of electrical systems (including power distribution equipment)
- Have an understanding of cable core colours
- Installs electrical circuits, as well as panels, conduit, protecting devices and switches
- Works on electrical failures and replaces components wherever production time is often affected
- Corrects connections and wiring on equipment controls wherever incorrect applications may cause harm and dangerous conditions
- Conducts preventive and maintenance programs, and also keeps maintenance records
- May install, maintain, and calibrate industrial equipment and connected devices
- Willing to wear PPE at all times
- Complies with standards and procedures of industry, Safety Manual, and abide by safety rules.

We are currently looking for an Apprentice with the following requirements

- Good GCSE maths and English grade C or above
- Good communication skills both verbal and written
- Must be punctual
- Must be able to follow instruction of supervisor

The ideal candidate will be

- Good team player
- Good communication skills
- Organised
- Desire to work towards a qualification

Closing date: Friday 11th January 2019

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on

jobs.wembleypark.com



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295



Level 2 Early Years Educator Apprenticeship

Job Code: BW862

Location of Work: Kenton, London

Contract Hours: 7.30am-6pm (rota basis 40 hours p/w)

Salary: £148-£188 per week

Qualification: Level 2 Children and Young Peoples Workforce

Length of Apprenticeship: 12 months

Job Duties and Responsibilities:

- Actively work towards the apprenticeship framework provided by Busy Bees with an expectation of completion within the agreed timeframe.
- Be enthusiastic and proactive in developing own skills within the workplace
- Submit evidence within the timeframe agreed on the assessment plan
- Attend all short courses as agreed with your training officer
- Be involved in the planning and prioritising of the activities and progress in the room in order to create and develop a stimulating environment in line with the EYFS.
- Ensure a full awareness of their responsibilities in line with all company policies and procedures and legislative requirements.
- Assist with the delivery of a high level of quality childcare whilst maintaining a professional and positive outcome for both children and staff.
- Assist with the day to day running of the room
- Communicate with their line Manager regarding the activities and progress within the room.
- Assist with the monitoring of the standards within the nursery to maximise the very highest level of childcare.
- Build effective relationships with parents
- To take sufficient care of all visitors, staff and parents in order to comply with legal requirements.
- Undertake other duties within the scope of the post as may be requested by your line manager.

Skills and Experience:

- Good written and oral communication skills
- Ability to work as part of a team
- Demonstrate a caring and patient attitude
- Good professional attitude
- A passion to work with children
- Flexibility
- Teamwork

Closing date: Monday 10th December 2018
Potential interview date: w/c 26th November
Start date: December 2018

Please e-mail a targeted CV & registration form to
brent.works@brent.gov.uk or alternatively, apply on
www.brent.gov.uk/brentworksjobs



Brent Civic Centre
Engineers Way, Wembley
HA9 0FJ

0208 937 6295