

ICC WEMBLEY MADRASSA RISK ASSESMENT 2020

What are the concerns?	Who might be harmed?	Control measures	Action/ points to be taken	Actioned by who/when?
Overcrowding at the entrance	Children and parents being potentially exposed or at risk to the virus because of the difficulty of distancing.	Time slots for entry and exit for each class. Parents and teachers must be informed.	Fix times and inform teachers on time slots.	To be done before teacher training.
Lack of distancing in class	Children and teachers being potentially exposed or at risk to the virus because of the difficulty of distancing.	Each child will have their own bench.	Ensure all classes have a sufficient number of benches.	Before 2nd September.
Transmission of Covid-19 in shoe area	children, teachers, other staff and parents being potentially exposed or at risk to the virus because of the sharing of shoe racks between different classes.	Each class will have a specific shoe area.	Have markings for each classes shoe area.	Before 2nd September.
Transmission of Covid-19 through books and stationery.	Children who are sharing books and stationery as well as teachers.	Each child must bring their own books and stationery which should not be shared.	Inform children before start to bring their own books and equipment.	Before 2nd September.
Transmission of Covid-19 in toilets and wudu area.	All members of staff and children who use the toilet and ablution facilities.	Daily cleaning, limited facilities as well as encouraging people to go at home before coming.	Assign someone to be responsible for cleaning the toilets and encourage parents to get their children to go before coming. Safety officer will constantly manage risks with consultation of management.	Before 2 nd September and cleaning done daily.
Lack of accountability and focus.	Madrassa will not be able to solve safety issues.	Appoint a safety officer.		Already appointed.
Bacteria and potentially virus around rooms that	Children and teachers being exposed to virus.	Have deep clean of classrooms being used for madrassa.	Ensure all classrooms are cleaned to a satisfactory standard.	Before 2 nd September.

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have been used for prayer.

Children and parents not understanding new norm.	People will not know the new system leading to confusion and lack of safety.	Have educative posters around centre like "Catch it. Bin it. Kill it." and educate children.	Get teachers to give time to educate children on the importance on cleanliness and ways to stay clean. All lower classes must pray in their class and older classes praying in main hall must have PPE.	Before teacher's training.
Prayer attendees mixing with students.	Children can be exposed to virus by attendees.	Separate children efficiently.	Use PPE such as gloves when using shared facilities such as desk, chair, phone, computer, mouse, and keyboard. Ensure all are part of regular cleaning schedule. Ensure staff adhere to social distancing and restrict entry to office.	Enforced from 2 nd September.
Sharing of office space for the Staff and Co-Ordinator.	Virus being spread through shared items in offices.	Ensure PPE is offered and social distancing is encouraged.		Prepared before 2 nd and enforced from beginning date.
Crowding at entrance and exit.	Lack of distancing leading to individuals being exposed to virus.	Have system to stop crowding. Enforce safe and clear system with safety measures to avoid spreading of virus.	Volunteers will line up the kids and bring them in gradually to the correct classroom.	Prepared before 2 nd and enforced from beginning date.
Due to return to madrassa, cases spike up uncontrollably.	Number of local cases rise in Brent.		If it was to spread have a contingency plan of returning to remote E-learning.	Prepared before 2 nd and enforced from beginning date.
Fire breaking out in madrassa.	Children, staff and others at centre at high risk of lives.	Have a new Fire safety system.	Appoint a fire marshal, have a fire drill with safe meeting point which is	Prepared before 2 nd and enforced from beginning date.

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relayed to children and teachers to be aware.